

JOB ANNOUNCEMENT

CURATOR/VETERINARIAN

EMPLOYMENT OPPORTUNITY FOR ALL QUALIFIED PERSONS
THERE IS CURRENTLY ONE OPENING FOR THIS CLASSIFICATION
THE PROBATIONARY PERIOD FOR THIS CLASSIFICATION IS ONE YEAR.
THE DURATION OF THIS ELIGIBLE LIST IS ONE YEAR

PURPOSE: To assist the Zoo Manager in the operational management of the Lake Superior Zoo and to provide veterinary medical care to the animal collection.

MINIMUM QUALIFICATIONS: Graduation from an accredited college or university of the American Veterinary Medical Association with a degree in Doctor of Veterinary Medicine, including a minimum one-year internship in the care of exotic animals. Possession of a valid veterinary license. Ability to obtain Minnesota Veterinary License and to be certified by the U.S.D.A. in order to write interstate animal health certificates in the State of Minnesota within one year of hire date. Possession of a valid Minnesota driver's license or privilege upon appointment and thereafter. Knowledge of animal husbandry and wildlife management principles and practices. Knowledge of zoological management principles and practices associated with maintenance of animal collections and exhibits. Knowledge of zoological research principles and practices. Knowledge of accepted personnel, supervisory, and management principles and practices. Knowledge of the principles and practices of veterinary medicine sufficient to diagnose and treat exotic animals both surgically and medically. Knowledge of applicable federal and state wildlife laws and regulations. Knowledge of AZA policies concerning animal health care issues. Skill in diagnosing illnesses, injuries, and symptoms of disease in zoo animals. Skill in communicating effectively, both orally and in writing. Skill in the handling, restraint, and care of exotic animals. Ability to assign, supervise, and evaluate the work of subordinates. Ability to establish and maintain effective working relationships with employees and the general public. Ability to comprehend and interpret applicable laws, rules, regulations, and policies. Ability to examine animals by stooping, squatting, crawling, crouching, kneeling, and/or climbing to heights up to eight feet. Ability to lift and carry animals weighing up to 50 pounds; and to occasionally lift and carry with others animals weighing up to 100 pounds. Ability to transport oneself around zoo grounds and exhibits, and to and from other sites to deliver and pick up animals.

SELECTION PROCESS			
PHASE	EXAMINATION TYPE	WEIGHT	PASS POINT
PHASE I	Education & Experience	100%	70% (Normed)

PHASE I

EDUCATION & EXPERIENCE RATING: Applicants will be rated based on the type (relatedness) and extent of their education and experience as they document on the expanded application provided. Applicants with education and experience more directly related to that required for the job will be rated higher. Applicants with a greater level of related education and experience will be rated higher.



The City of Duluth is an Equal
Opportunity, Affirmative Action Employer.

CITY OF DULUTH
DEPARTMENT OF ADMIN SVCS
HUMAN RESOURCES DIV.
313 City Hall
Duluth, MN 55802-1195

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ALTERNATIVE EXAM PROCESSES: For persons who qualify under the Americans with Disabilities Act (ADA), alternative exam processes are available on an individual basis upon prior arrangement. Contact the Human Resources Division, 313 City Hall, (218) 730-5205, as soon as possible prior to the scheduled date of the exam. TDD services are available through 730-5000.

VETERANS: For applicants claiming veterans' preference, a legible discharge certificate (DD214) verifying 181 days of consecutive service, or service in Desert Storm/Desert Shield, and separation under honorable conditions **MUST** be filed **WITH** the application for veterans' preference. Failure to provide the required documentation may eliminate the candidate from subsequent steps in the selection process. Veterans' points will be added only if the applicant successfully completes all phases of the exam process and has submitted all required documentation to the Human Resources Division. For applicants claiming disabled veterans' preference a letter dated within one year from the Veterans' Administration documenting entitlement to compensation for a permanent service-connected disability **MUST** be filed **WITH** the application for veterans' preference.

OBTAINING APPLICATIONS: Applications and veterans' preference forms are available in the Human Resources Division, 313 City Hall, 411 West First Street, Duluth, MN 55802, from 8:00 a.m. to 4:30 p.m. weekdays. The complete job description can be found on our web site at www.ci.duluth.mn.us/city/employment.

FILING APPLICATIONS: APPLICATIONS MUST BE RECEIVED OR POSTMARKED BY THE CLOSING DATE OF MARCH 6, 2007. (The Civil Service Board may reopen advertising for this position if there is an insufficient number of applicants.) Job applicants must meet all minimum qualifications listed above by the closing date of the application period. Applications must be mailed or brought directly to the Human Resources Division. It is the responsibility of the applicant to verify that applications are on file on or before the closing date.

February 7, 2007
Job Number C0629

Analyst for this selection is Jan Anderson at janderson@ci.duluth.mn.us or at 218-730-5205.

The word processed version of the extended pages for this application are [here](#).



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